

CHECKLIST FOR THE POLICY FOR THE PROTECTION OF CHILDREN

+YI<hI Q[QjQ<Y Q[jPI hd<Eih DIY]q [REGZjPIYsEg\]h<jPIGk \]Z\] <](#)

I. REGISTERING YOUR PROGRAM

- 9]k P<pl gl<G <[G k[G]ghj<[G jPI "+]YQEs N]g jPI +g
- "] Y<jlg jP<[[Q[ljs G<sh dgQ]g j] jPI hj<gj]N jPI dg
<[G hkdZQj] [GQjP\]g<jQ\]\] \]gZ N\]g jPI +\]YQEs N\]g jPI +g\]jIEj](#)
- 0PI +g]Og<Z QgIEj]gkjP]gQhkdZQj]Gj <[EXOg]k[G P
[.IOQh\]g<jQ\]\]E\]ZgZ\]jIG < hkEEIhhNkY EgQZQ\[<Y D<EXOg\]k\[C](#)
<[G hkdZQj] [E\]gQvIG GkYj• OgIIZI\[j](#)

II. PLANNING YOUR PROGRAM

- 9]k P<pl jP]kOPj <D]kj jPI hdIEQNQE dg]Og<Z s]k q<
EPQYGgI[s]k q]kYG YQXI j] d<gjQEQd<jI <[G jPI [<jkgI]N
9]k P<pl E][hQGlgIG <YY d]jI[jQ<Y gQhXh <hh]EQ<jIG qQjP
hjldh j] ZQjQO<jI <[G]g]jPIgqQhI <GGglhh jPIhI gQhXh•
- 9]k P<pl QGI[jQNQIG < dg]Og<ZZ<jQE DkGOIj jP<j G
gQhX Z<[<OIZI[j ZI<hkgIh• Q[EYkGQ[O Dkj []j YQZQjIG j] j
N]g I<EP kjP]gQvIG GkYj• <GGQjQ][<Y gQhX Z<[<OIZI[j Z
YQNIOk<gG N]g <fk<jQE lpl]jh]• <[G]jPIg E]hjh glfkQgIG j
s]k q]kYG YQXI <hhQhj<[EI GIPIY]dQ[O jPQh DkGOIj• dYI<I
[dZ<PIg³P\]YsEg\]\]g\]h•EÁÉ: ÈÈÄÿÄÄÈÄ•](#)

III. IDENTIFYING, SCREENING, AND HIRING AUTHORIZED ADULTS AND OTHER INDIVIDUALS WITH ACCESS TO CHILDREN

- 9]k P<pl QGI[jQNQIG jPI [kZDIg]N kjP]gQvIG GkYj
[kZDIg <[G <OI]N jPI EPQYGgI[[d\]Gj\]Q\]E\]g\] <jQ\[O• khQ\[O jP](#)
- 9]k P<pl E][NQgZIG jP<j <YY kjP]gQvIG GkYjh P<p
PIEX +g]Eihh•
<• YY kjP]gQvIG GkYjh P [kjP\]E\]ZvIG\]IGkjPI <EXOg\]k\[G](#)
[.IOQh\]g<jQ\]\] \]gZ](#)

• 9]k P<pl QGI[jQNQIG jPI [kZDIg]N kjP]gQvIG GkYj
hQO[IG <[G hkdZQj] [E\]gQvIG GkYj• OgIIZI\[j](#)

p• E]ZZk[QE<jQ][h j] d<gl[jh]g YIO<Y Ok<gGQ<[h]
 hkhdIEjIG pQ]Y<jQ][h]N jPI]YYIOI'h EPQYG h<N
 Ä•ççççç 9]k P<pl Egl<jIG <[G E]ZZk[QE<jIG GIhQO<[jIG Gg]c
 N]g jPI d<gjQEQd<[jh•

V. DEVELOPING INTERNAL OPERATING PROCEDURES AND OTHER DOCUMENTS

Ä•ççççç 9]k P<pl QZdYIZI[jIG d]YQEQIh <[G dg]EIGkglh jP<j
 <D]kj jPIQg Z<[G<j]gs gl d]gjQ[O]DYQO<jQ][h• Q[EYkGQ[O
 <• Ejk<Y]g hkhdIEjIG Q[EQGI[jh]N PQYG Dkhl]g "IOY
 +kDYQE /<NIjs• <h NkgjPIg GINQ[IG Qf E<hÄÄÉPkhEjÄh
 <[G /IEjQ][6•]YQEBIN]g jPI +g]jEjQ][]N PQYGgl[
 D• [WkgQIh]g <j<YQjQIh j] < PQYG j] jPI Id<gjZI[j]N
]YYIOI]Wkgs .ld]g]gZ

Ä•ççççç 9]k P<pl E][hkYjIG qQjP jPI PQPNQOP]Yg S]NXQ E]Q ggQ
 Q[EYkGQ[O Dkj]j YQZQjIG j]• P]ghID<EX gQGQ[O• PQXQ[
 NQgl<gZh• <gEPIgs• q<jlgEg<Nj• E<[]IQ[O <[G <fk<jQE lpl

Ä•ççççç 9]k P<pl Egl<jIG < OI[lg<Y dg]EIhh Ds qPQEP s]k q
 pQ]Y<jQ][h]N jPI d<gjQEQd<[jh']GI]N]][GkEj•

Ä•ççççç 9]k P<pl EG I<j]NG]fGkEj N]g kjP]gQvIG GkYjh jPI
 hdIEQNQE DIP<pQ]gh QGI[jQNQIG Qj]P]Q+]YQEs kY]G +g]EI
OgIIZ•j

- <• dg]EIGkgl j] j<XI <jj][G<[EI jPg]kOP]kj jPI G<s <[G g
- D• dg]EIGkgl qPIglDs jPI +g]Og<Z QglEj]g qQYY Z<XI d
 pQhQjh j] l[hkgl DIP<pQ]g<Y hj<[G<gG <gl DIQ[O N]YY
- E• dg]EIhh Ds qPQEP jPI +g]Og<Z QglEj]g qQYY G]EkZ
 <D]kj P]q jP]hl k[Glg jPIQg hkdIgpQhQ][Q[jlg<Ej qQjP
 dg]Zdj NIIGD<EX j] lZdY]sllh• p]Yk[jllgh•]g E][jg<Ej]g
 <GPIgl[EI j] EPQYG h<NIjs dg<EjQEIh <[G d]YQEQIh•
- G• hj<jIZI[j jP<j kjP]gQvIG GkYjh Zkhj Z<XI <YY gl<h][
 jPI h<NIjs]N PQYGgl[d<gjQEQd<jQ[O Q[dg]Og<Zh <[
 +]YQEs <[G P<pl <[]][O]Q[O]DYQO<jQ][j] glZ]pl <YY
 hkhdQEQ]kh]g G<[Olg]kh hQjk<jQ][h• N < hQjk<jQ][G
 G<[Olg j] < PQYG• +kDYQE /<NIjs hP]kYG DI E<YYIG
- I• glfkQglZI[j jP<j QN < PQYG GQhEY]hIh <[G]g <[kj
 hkhdIEj jP<j jPI PQYG P<h DII[hkDWIEj j] <[s]jPIg js
 E][GkEj GkgQ[O < dg]Og<Z• jPIs Zkhj Q[N]gZ jPI +g]Og
 k[YIhh jPI kjP]gQvIG GkYj DIYQIplh jP<j jPI +g]Og<Z
 !<[<Olg> QglEj]g N]g]][Y+g]Og<Z <EjQpQjQIh! Z<s DI
]N <hh<kYj]g <Dkhl• Q[qPQEP E<hl jPIs hP]kYG E][j<

- N• GQhEQdYQ[<gs dg]EIGkgI N]g kjP]gQvIG GkYjh• qP
 jP<j QN <[<YYIO<jQ][]N Q[<ddg]dgQ<jI E][GkEj P<h D
 kjP]gQvIG GkYj d<gjQEQd<jQ[O Q[< dg]Og<Z• jPI +g
 glZ]pl jPI kjP]gQvIG GkYj Ng]Z <[s NkgjPlg d<gjQEQd
 <EjQpQjQIh E]plglG Ds jPQh +]YQEs k[jQY hkEP <YYIO
 glh]YplGŽ <[G ¥Á! E][j<Ej jPI QglEj]g]N +kDNQE /<NI
 jPI Qhhkl GI<Yh qQjP <[s “EPQYG <Dkhl <[G [IOYIEj”
 Q[EYkGI• Dkj []j DI YQZQjIG j]• <[s dPshQE<Y• ZI[j<Y•
 [IOYIEj• jPI gl d]gjlg Zkhj N]YY]q /IEjQ][6• “!<[G<j]gs
 .lfkQglZI[jh”•]N jPI +]YQEs•
- O• E][jQ[OI[Es dY<[<h j] P]q j] E]plg jPI O<d Q[jPI lpl
 Qh k[<DYI j] d<gjQEQd<jI]g Qh <hXIG j] Yl<pl•
- Æ•ççççç 9]k P<pl dEg]E]l]hG Ds qPQEP jPI +g]Og<Z QglEj]g•]g
]Dj<Q[<[G <kjPI[jQE<jI d<gl[j<Y›Ok<gGQ<[dlGZQhhQ][j]
- Ç•ççççç N jPI <EjQpQjs j<XIh dY<EI Q[< /EQI[EI Y<D]g<j]g
 dg]GkEjQ][• s]k P<pl ZIj jPI N]YY]qQ[O /<NIjs .lfkQglZI[jh•
 <•0PI [hhkZdjQ\]\]](#)]Q[EYkGIh jPI hdIEQNQE gQhXh <hh]EQ<]
 Q[EYkGQ[O• Dkj []j YQZQjIG j]• Q[WkgQIh <hh]EQ<jIG
 DI khIG <[G hdIEQNQE P<v<gGh j] qPQEP d<gjQEQd<]
 D•]][j<EjIG jPI QglEj]g]N <D]g<j]gs <[G /jkGQ] /<NIjs j
 jg<Q[Q[O N]g <YY d<gjQEQd<jQ[O PQYGgl[• j] j<XI dY
 l[pQg][ZI[j]•
- E• [N]gZ<jQ][<[G jg<Q[Q[O N]g PQYGgl[glO<gGQ[O jPI
 fkQdZI[j ¥“++ ”!•
- G•0PI glfkQglZI[j jP<j jPI kjP]gQvIG GkYjh Z<Q[j<Q[GC
 jQZih]N PQYGgl[j<XQ[O d<gj Q[+g]Og<Zh Q[jPIhl I
- È•ççççç 9]k P<pl ZE]g]Q]l]Es]dlg<jQ][hj]g]EQGEYkGIh•
 <• hj<jIZI[j jP<j <YY kjP]gQvIG GkYjh glZ<Q[glhd][hQ
 PQYGgl[Q[jPIQg +g]Og<Z GkgQ[O <[IZlgOI[Es•
- D•0PI glfkQglZI[j jP<j <YY kjP]gQvIG GkYjh Zkhj DI N<
 ZlgOI[Es !<[<OIZI[j +Y<[•
- E• GGQjQ][<Y• hdIEQNQE IZlgOI[Es dg]EIGkgIh j<QY]glG
 Ds jPI +g]Og<Z• QN <[s ¥I•O•• PI<j hjg]XI N]g <jPYIjQ
 hkZZIgl!•
- G•0PI glfkQglZI[j jP<j +g]Og<Z QglEj]gh []jQN]s jPI PQY
 Q[E<hl]N <[IZlgOI[Es• Q[EYkGQ[O ZIGQE<Y]g DIP<
 GQh<h]lgh•]g]jPlg hQO[QNQE<[j dg]Og<Z GQhgkdjQ][
- Å•ççççç 9]k P<pl E]g]I]Z]k]QEQE<jQ][P]kj d]Y]Q]Q]N]QIh jP<j 0PI 6QEI
 N]g]ZZk[QE<jQ][Qh glhd][hQDYI N]g jPI E][gGQ[<jQ][]N
 jPQh d]YQEs <[G <[s +g]Og<Zh qQjP PQYGgl[• [s][l qP] g

Q[N]gZ<jQ][gIO<gGQ[O < +g]Og<Z qQjP PQYGGI[Zkhj E][
RDE@ E Lj QPF j Q Z C] Sà Pp EÀ E P] @ P X D P g Q @ P S Y E P È P À C P À L j P È

Ä•ççççç 9]k P<pl glpQlqIG jPI !IGQE<Y 0gl<jZI[j][hl[j]gZh
 fklhjQ][[b >ggOE]g(SQxM jPI d<gjQEEd<[jh' PI<YjP PQhj]gQlh•
 . Q"NYDRAI\$G000A0ZIGPHQ, ACP-QZEGY5BNQ0; k"St 0;ç P-EYjCB[V]g çEQ9H"& U
 Ä•ççççç 9]k P<pl E][NQgZYG kPR]jg QmG GkYjh qP] qQYY jg<[
 N]g <[s gl<h][<j <[s jQZI DIE]ZI " lgjQNQIG gQplgh" jPg]l
 0g<[hd]gj<jQ][+g]Og<Z•
 Ä•ççççç 9]k P<pl E][GkeJIG < h<NIjs Q[hdIEjQ][• Q[EYkGQ[O
 <• [hdIEjQ[O <YY N<EQYQjQlh• DkQYGGQ[Oh• IfkQdZI[j• j
 kPKGEGlgQ[Oh j P E +Dj 0 B DZ À PG >ç Ds EPQYGGI[d<gjQE
 D• GI[jQNsQ[O <[s G<Z<OIh• gQhXh• [kQh<[Eih]g <[s]jF
 dglhl[j < gQhX j] s]kg d<gjQEEd<[jh• kjP]gQvIG GkYj
 Q[EYkGIh• Dkj Qh [j] YQZQjIG j] jgQddQ[O P<v<gGh• E
 hPgkDDlgs• Q[<Glfk<jl hIEkgQjs• k[h<NI E][GQjQ][h• G
 GINIEjQpl IfkQdZI[j•
 E•][j<EjQ[O R"N[Q]sQhA Qhçj <°PI• Q \$ DYGEZAO]a-E Q•E00 P E 5B0 gQ k
 Y]E<Y DkQYGGQ[O Q[hdIEj]gh• <h [IEIhh<gs <[G <ddg]d
 hjgkEjkgIh• hkEP <h jl[jh• ljE••
 G•!<Q[j<Q[Q[O <YY G]EkZI[j<jQ][glY<jIG j] hkEP q]gX•

¥ÆÁÉ! ÈÊËÿÄÄÄÊ

|<jPlg]Z]

]ZdYQ<[E|]]gGQ[<j]g

PE]Z]³P]YsEg]hh•IGk

¥ÆÁÉ! ÈÊËÿÄÄÄÊ